FORM Q1

RETURN WITH PAYMENT

BUSINESS QUARTERLY ESTIMATE 20__

MAKE CHECK OR MONEY ORDER TO:
CITY OF READING
PAID CHECK WILL BE YOUR RECEIPT
DO NOT REMIT CASH BY MAIL

MAIL TO:
CITY OF READING
EARNINGS TAX ACCOUNT
LOCATION 0863
CINCINNATI OH 45264-0863
Phone 513-733-0300 Fax 513-842-1016

AMOUNT ENCLOSED $.................
Check No: _______ Quarter 20__

ESTIMATED TAX DECLARED
TOTAL UNDER PAID ESTIMATE PENALTY
TOTAL AMOUNT CREDITED
AMOUNT OF UNPAID BALANCE
QUARTERLY INSTALLMENT DUE

NAME
AND
ADDRESS

NOTIFY INCOME TAX DEPARTMENT OF ANY CHANGE IN EMPLOYMENT, OWNERSHIP AND ADDRESS SHOW ABOVE
IF THIS STATEMENT DOES NOT REFLECT PAYMENT RECENTLY MADE, PLEASE ADVISE INCOME TAX OFFICE PROMPTLY

FORM Q1

KEEP FOR YOUR RECORDS

BUSINESS QUARTERLY ESTIMATE 20__

MAKE CHECK OR MONEY ORDER TO:
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PAID CHECK WILL BE YOUR RECEIPT
DO NOT REMIT CASH BY MAIL

MAIL TO:
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EARNINGS TAX ACCOUNT
LOCATION 0863
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CREDIT CARD AUTHORIZATION:

___ VISA  ___ MASTERCARD

Print Name: ____________________________________________
Signature: ____________________________________________

Account Number
____________________  ______________________  ______________________  ______________________

Expiration Date: _______ / _______  CVC_______ 3 digit security code on back of card