

SUBJECT: Performance of Duty: Knowledge of Department Publications	SECTION: 105.08
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PURPOSE

To assure that employees remain aware of the current orders and information disseminated by departmental directives and publications.

RULES

- A. Employees shall read all departmental orders, directives, policies, rules, information and training bulletins, day logs and other official publications or notices which in any way reasonable affect their units, assignments, responsibilities, or general or specifically designed duties. Any employee who is in doubt as to the meaning of any information contained in any official publication shall seek clarification through the chain of command.