

SUBJECT: Professional Conduct: With the Public**SECTION:** 106.03**REVISED:** MARCH 1, 2008**PAGE(S):** 2

PURPOSE

To assure the public respect and cooperation from the community which is essential to the efforts of our department.

RULES

- A. Employees shall be courteous in their relations with the public, avoiding harsh, violent, profane, or insolent language or manner; employees shall maintain objective attitudes regardless of provocation.
- B. An employee shall give his name and badge number upon request, unless extenuating circumstances dictate otherwise.
- C. An employee shall report for duty, free from the influence and odor of intoxicants and shall not consume any intoxicant while in uniform and on duty, or on-call for immediate response to duty.
- D. Employees while off-duty, shall refrain from consuming intoxicants to the extent that it results in obnoxious or offensive behavior which discredits them or the department, or renders the employee unfit to report for their next regular tour of duty.
- E. An employee shall neither ingest nor possess any controlled substance except as prescribed by his physician; and upon reporting for duty an employee shall advise his supervisor of any drugs or medications being used which might in any way affect his actions, inactions, or the performance of his duty.
- F. An employee shall remain neutral in a conflict situation and emphasize his position on arrival by endeavoring to restore calm and attempting to resolve differences.
- G. An employee shall not speak in a manner which may be perceived as downgrading nor use words or gestures which may be considered derogatory. Contacts with the public shall be conducted in a manner which will formulate a favorable attitude toward the department.
- H. An employee shall not act in a manner which exhibits bias, prejudice, discrimination or harassment.

- I. An employee shall be receptive to citizens who seek advise, guidance or assistance.
- J. An employee shall not affiliate with any organization if such will interfere with the performance of his duty.
- K. Employees shall avoid regular or continuous associations or dealings with persons whom they know/should know, are persons under criminal investigation or indictment, or have a reputation in the community or the department for involvement in felonious or criminal behavior, except as necessary in the performance of official duties, or where unavoidable because of other personal relationships of the employee.
- L. Employees shall not knowingly, enter or frequent a house of prostitution, gambling house, or establishment wherein the laws of the United States, this state or the jurisdiction are regularly violated except in the performance of duty or while acting under proper and specific orders from a superior officer.
- M. Employees shall not directly or indirectly in any manner or for any purpose, invite, solicit, or request contributions, subscriptions or donations for any cause pertaining to the fire department without the permission of the Fire Chief.