

SUBJECT: EMS EQUIPMENT CHECKS**SECTION:** 302.06**REVISED:** OCTOBER 16, 2003**PAGE(S):** 1

PURPOSE

To establish a standard guideline of checking EMS equipment on all first response apparatus.

POLICY

It shall be the policy of the Reading Fire Department to perform daily checks according to manufacturer's recommendation as outlined in the EMS check sheets log book. This daily check shall be performed as close to the beginning of each shift as possible.

PROCEDURE

- A. The driver assigned to ALS83 should perform the daily equipment checks for all EMS equipment on all vehicles located at the Valley Station.
- B. An equipment log book (Medic Check Sheets) is kept in the alarm room and contains the guidelines suggested by the manufacturers for performing daily equipment checks. These checks should be performed completely and marked appropriately on the check sheets.
- C. If any equipment is found to be in need of repair, the appropriate repair should be made and the equipment should remain in service. The repair shall be recorded and the shift officer should be notified.
- D. Any piece of equipment that cannot be repaired immediately shall be taken out of service, equipment repair form completed and the shift officer notified.
- E. If a spare unit is available, that unit should be placed in service until the repair is made.