

SUBJECT: EMS STAFFING**SECTION:** 302.04**REVISED:** FEBRUARY 12, 2008**PAGE(S):** 1

PURPOSE

To define staffing for the Reading Fire Department EMS division.

PROCEDURE

- A. The Reading Fire Department career personnel work a three platoon system, 24 hours on duty, 48 hours off.
- B. Units are staffed by State of Ohio Firefighter/Paramedics. There are 3 firefighter/paramedics, one lieutenant/paramedic, and one part-time firefighter/EMT on each shift. The lieutenant is responsible for the companies day to day operations and acts as Incident Commander on incidents until passed to a chief officer.
- C. Units are assigned 5 personnel, but to accommodate vacations, sick days, and details out of the station, staffing may be reduced to a minimum of three career personnel and one part-time person.
- D. The Reading Fire Department shall endeavor to respond two paramedics to all requests for EMS, in accordance with state law and Academy of Medicine of Cincinnati Protocols and Standing Orders.
- E. Requests for EMS will normally be responded to by career firefighter/paramedics and supported by part-time and off duty and paid-on-call personnel as needed.
- F. Ambulance transport units are staffed by part-time and off duty or paid-on-call personnel, or any combination thereof, assigned by schedule.
- G. The EMS Officer shall be charged with scheduling department members for EMS duty on an assigned schedule.
 - 1. The weekday schedule shall be broken down into two 12 hour shifts of 0600 to 1759 hours and 1800 to 0559 hours.
 - 2. The weekend shift shall consist of two 24 hour shifts as follows:
 - a. 0600 Saturday to 0559 Sunday
 - b. 0600 Sunday to 0559 Monday