

SUBJECT: FIRES IN U.S. MAILBOXES**SECTION:** 301.17**REVISED:** FEBRUARY 10, 2004**PAGE(S):** 1

PURPOSE

To provide an effective method of handling fires in United States mailboxes and postal installations.

POLICY

It shall be the policy of this department to follow this procedure as outlined in the event of fires in United States mailboxes and postal installations.

PROCEDURE

Have the dispatcher contact the postal authority and request that a representative respond to the scene.

CONTROL

Control mailbox fires, if possible, without breaking open the boxes.

EXTINGUISHMENT

Use CO₂ or dry chemical to extinguish fires in mailboxes. Avoid the use of water if possible.

EXPOSED CONTENTS

If the contents of a mailbox are exposed, a member should remain at the scene until the arrival of a postal authority representative.

CONTENTS NOT EXPOSED

Unless the contents are exposed, standby will normally not be required. Companies leaving the scene prior to arrival of postal authorities should secure the box against continued use.