

**SUBJECT:** POWER TOOL MAINTENANCE**SECTION:** 202.13**REVISED:** NOVEMBER 1, 2007**PAGE(S):** 2

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**PURPOSE**

To facilitate the proper inspection and maintenance of Fire Department power tools so as to insure their readiness for emergency service.

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**POLICY**

- A. Fire Department power tools shall be inspected cleaned and maintained in such a manner so as to insure their constant readiness for emergency service.
- B. Power tools which are found to be defective, broken, damaged or inoperative, shall be removed from service and scheduled for repair or replacement.
- C. Whenever power tools must be replaced or whenever they may require repairs which are beyond the capabilities of Fire Department personnel, the scheduling of such repairs or replacement shall be coordinated through the Maintenance Officer.

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**POWER SAWS**

- A. Sunday checks:
  - 1. Check visually.
  - 2. Start and operate every Sunday. Start unit and run at idle for 2 minutes. Run at high idle for 1 minute. Run at idle for 30 seconds before shutting off.
  - 3. Unit should be checked for proper gas and oil level after cooling off
  - 4. Place in ready to start position- switch and choke on.
- B. All tools shall be cleaned and inspected following each use.

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**POWER UNITS- FANS, GENERATORS AND HOLMATRO TOOL**

- A. Check visually on a daily basis.
- B. Unit should be started and run on Sundays for 3-5 minutes

- C. Fuel level should be topped off after cooling
- D. Place unit in ready to start position
- E. Change oil and spark plugs every six (6) months.

## **RESPONSIBILITY**

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- A. The Maintenance Officer shall have overall responsibility for the maintenance and serviceability of the Fire Department power tools.
- B. Shift Supervisors are responsible for supervising the maintenance and inspection of Fire Department power tools.
- C. All members are responsible for the proper cleaning, inspection and maintenance of the power tools.
- D. All members are responsible for reporting damaged or defective equipment to their direct supervisor.