

SUBJECT: RESERVE APPARATUS	SECTION: 201.07
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PURPOSE

To properly maintain reserve apparatus in such a manner that it may be placed into service in the event that first line apparatus becomes inoperable or is taken out of service for any reason.

To outline the procedures in placing first line apparatus out of service and reserve equipment into service.

POLICY

Reserve apparatus shall be maintained in the same manner as first line apparatus. Reserve apparatus shall be equipped in such a manner so as to enable said apparatus to be placed into service on a moment's notice. Equipment located on reserve apparatus shall be maintained in the same manner as first line equipment. If equipment is removed from reserve apparatus, the Shift Supervisor and the Fire Chief shall be notified.

PROCEDURES

When a first line engine (E83) is placed out of service and a reserve engine (E283) takes its place, the reserve engine will adopt the first line engines radio call sign. All portable radios and passports from the first line engine will be transferred over to the reserve engine. Additional equipment will be moved to the reserve engine depending on amount of time the first line engine will be out of service. Hamilton County Communications Center will be notified that E283 is out of service for mechanical. If the first line engine is to remain out of service for a lengthy time, E84 will be moved to Valley Station and will adopt E283's radio call sign and E283 will be placed back available with Hamilton County Communications Center.

When the ALS83 is placed out of service and S83 takes it place, S83 will adopt the ALS83's radio call sign. All portable radios and necessary equipment will be transferred over to S83. S84 will be moved to the Valley Station and become S83. Hamilton County Communications Center will be notified that S84 is out of service for mechanical.

When S83 is placed out of service and S84 takes it place, S84 will adopt S83's radio call sign. Necessary equipment, such as the LP12, will be transferred over to S84.

Hamilton County Communications Center will be notified that S84 is out of service for mechanical.

RESPONSIBILITY

Overall responsibility for disposition of reserve apparatus rests with the Fire Chief.

Shift Supervisors are responsible to insure that reserve apparatus and equipment are maintained in the same manner as first line apparatus and equipment.

Shift Supervisors are responsible to ensure that all apparatus are placed in and out of service as described in this procedure.

Operators and all other members are responsible for the maintenance of reserve apparatus and equipment.